

Supplies You May Need at an Immunization Clinic¹

A. Vaccines you intend to give²

- For a list of vaccines commonly given in the U.S., refer to www.cdc.gov/vaccines/hcp/vaccines-us. Select the vaccines you need based on the age of the patients you expect at your clinic.
- For instructions on how to pack and transport vaccines, go to www.cdc.gov/vaccines/hcp/storage-handling

B. Patient Resources

Vaccine Information Statements (VISs)²

Most current version associated with each vaccine used in the clinic (available in English and over 40 languages at www.immunize.org/vaccines/vis)

After the shots...what to do if your child has discomfort

Includes information on medicines to reduce pain and fever (available at www.immunize.org/catg.d/p4015.pdf)

C. Routine Clinic Supplies²

- ☐ Appropriate storage units and monitoring equipment to maintain vaccine cold chain (see www.cdc.gov/vaccines/hcp/storage-handling)
- ☐ Needle disposal "sharps" containers
- ☐ 1 mL, 3 mL syringes
- ☐ 22 and 25g needles
 - ☐ 5/8" ☐ 1" ☐ 1 1/4" ☐ 1 1/2" ☐ 2"
 - (see *Administering Vaccines: Dose, Route, Site, and Needle Size* at www.immunize.org/catg.d/p3085.pdf)
- ☐ Medical gloves (optional for administration of vaccine)
- ☐ Alcohol wipes
- ☐ Spot band aids ☐ Rectangular band aids
- ☐ 1" sterile gauze pads or cotton balls
- ☐ Temperature monitoring devices (preferably continuous digital data loggers) for all vaccine storage units
- ☐ Emergency transport container
- ☐ Paper towels
- ☐ Hand sanitizer
- ☐ Sanitizing products for surfaces
- ☐ Face masks or respirators if protection from respiratory viruses is desired

D. Medical Emergency Supplies²

- ☐ *Medical Management of Vaccine Reactions in Children and Teens in a Community Setting* www.immunize.org/catg.d/p3082a.pdf
- ☐ *Medical Management of Vaccine Reactions in Adults in a Community Setting* www.immunize.org/catg.d/p3082.pdf

First-line medication

- ☐ Epinephrine 1 mg/mL solution (1:1000 concentration) in autoinjector or various vials or ampules. At least three epinephrine doses should be available onsite.

Other medications: H₁ antihistamines are for itching and hives only and not for managing anaphylaxis. Oral antihistamines should not be administered if airway is compromised.

- ☐ Diphenhydramine (e.g., Benadryl) oral (12.5 mg/5 mL liquid, 25 or 50 mg capsules/tablets) or injectable (50 mg/mL solution)

Other supplies for emergencies:

- ☐ Syringes (1 and 3 mL) and needles (22 and 25g, 1", 1 1/2", and 2") for epinephrine or diphenhydramine
- ☐ Alcohol wipes
- ☐ Stethoscope
- ☐ Blood pressure measuring device (with a variety of cuff sizes as needed)
- ☐ Light with extra batteries (for examination of mouth and throat)
- ☐ A timing device, such as wristwatch, for measuring pulse
- ☐ Cell phone or access to onsite phone
- ☐ CPR rescue mask with one-way valve
- ☐ Oxygen (if available)

E. Office Supplies

- ☐ Calendar ☐ Stapler/staples
- ☐ Pens ☐ Tape
- ☐ File folders ☐ Paper clips
- ☐ Scissors ☐ Sticky notes
- ☐ Pad of paper ☐ Wastebaskets/trash bags

F. Documents and Forms

- ☐ Current recommended immunization schedules for children, adolescents, and adults www.immunize.org/official-guidance/cdc/rec-schedules
- ☐ Vaccine standing orders and protocols www.immunize.org/clinical/topic/standing-orders-templates
- ☐ Internet access or hotspot to IIS or EMR to access/update immunization records
- ☐ Immunization record cards for patients (pediatric and adult) shop.immunize.org/collections/immunization-record-cards
- ☐ Vaccination administration record sheets (e.g., medical records, if needed); for children and teens: www.immunize.org/catg.d/p2022.pdf; for adults: www.immunize.org/catg.d/p2023.pdf
- ☐ *Screening Checklist for Contraindications to Vaccines for Children and Teens* www.immunize.org/catg.d/p4060.pdf
- ☐ *Screening Checklist for Contraindications to Vaccines for Adults* www.immunize.org/catg.d/p4065.pdf
- ☐ Vaccine Adverse Events Reporting System (VAERS) information: www.vaers.hhs.gov
- ☐ Temperature logs and other materials to help manage vaccine storage and handling www.cdc.gov/vaccines/hcp/storage-handling
- ☐ Billing forms, if needed
- ☐ Laptop computer, tablet, or smartphone
- ☐ Release of information forms
- ☐ Schedules, including dates and times, of future immunization clinics

1. See also "Tools to Assist Satellite, Temporary, and Off-Site Vaccination Clinics" at www.izsummitpartners.org/nais-workgroups/influenza-workgroup/off-site-clinic-resources/
2. Always check the expiration dates of all vaccines, medications, and medical supplies while packing and before using! In addition, be sure to check that you have the most current versions of the VISs. For a listing of current dates of VISs, visit www.immunize.org/vis.

