

# Notification of Vaccination Letter Template

Dear doctor or nurse at \_\_\_\_\_  
PATIENT'S PRIMARY CARE CLINIC

We recently provided vaccination services to your patient. We want to make certain that you have information about the vaccines we administered so you can update your patient's medical record. Please contact us if you have any questions about this information.

- We provided the patient (or parent/guardian) with a written record of the vaccination(s) given.
- We entered information about the vaccine(s) we administered in the regional or state immunization information system.

Patient's name \_\_\_\_\_ Patient's birthdate \_\_\_\_\_  
(MM/DD/YR)

(For a child, parent/guardian name \_\_\_\_\_ Parent/guardian birthdate \_\_\_\_\_)  
(MM/DD/YR)

The vaccine(s) we administered on \_\_\_\_\_ is/are checked below.  
DATE

## VACCINES ADMINISTERED

- Hepatitis B
  - Enderix-B, Recombivax HB  
DOSE (circle one): 0.5 mL 1.0 mL
  - Heplisav-B (age 18 yrs and older)
- DTaP (age 6 yrs and younger)
- DTaP-HepB-IPV (Pedarix)
- DTaP-IPV (Kinrix, Quadracel)
- DTaP-IPV/Hib (Pentacel)
- DT (through age 6 yrs)
- Tdap (age 7 yrs and older)
- Td (age 7 yrs and older)
- Hib (monovalent)
  - ActHIB
  - Hiberix
  - PedvaxHIB

- IPV (Polio)
- Pneumococcal conjugate (PCV)  
(Prenar 13)
- Pneumococcal polysaccharide  
(PPSV) (Pneumovax 23)
- Rotavirus
  - RV1 (Rotarix)
  - RV5 (RotaTeq)
- Human papillomavirus (HPV)  
(Gardasil 9)
- MMR
- Varicella (chickenpox) (Varivax)
- MMRV (ProQuad)
- Hepatitis A (Havrix; Vaqta)  
DOSE (circle one): 0.5 mL 1.0 mL
- HepA-HepB (Twinrix)

- Meningococcal ACWY
  - MenACWY  
(Menactra, Menveo)
- Meningococcal B
  - Bexsero
  - Trumenba
- Influenza  
BRAND \_\_\_\_\_  
DOSE (mL) \_\_\_\_\_  
ROUTE (circle one): IM ID NAS
- Zoster (shingles)
  - RZV (Shingrix, recombinant)
  - ZVL (Zostavax, live)
- Other \_\_\_\_\_

NAME OF CLINIC PROVIDING SERVICES

CLINIC CONTACT PERSON

ADDRESS

EMAIL ADDRESS

CITY/STATE/ZIP

PHONE